English Language Arts 10-2

Unit 4: Create and refine texts

Publishing and voice

Grey type hides the price

- Your proposal asks the principal to fund one extra Thursday bus loop for $86. The weak page is pale grey, with $86 buried in a paragraph. The usable page has a heading, Thursday late bus, black type, and a two-column table: one loop, $86. The margin is wide enough for her pencil.
- Council gets two minutes for the price. Volume has to reach the back row. Stress falls on Thursday and on eighty-six.
- Eyes come up for the recommendation and drop only to check the table. A pointed finger at council feels like blame. An open hand toward the table points at the evidence.
- Rapport is one sentence about waiting on the office bench and one question: Who here has a placement that ends after the last bus? Wait. Then return to the loop.

Page and voice

On the page
Heading: Thursday late bus. A two-column table shows one loop and $86, with space in the margin for a note.

In the room
Two minutes. Stress Thursday and eighty-six. Eyes up for the recommendation.

One question
Who here has a placement that ends after the last bus? Then return to the loop.

Matching page and voice

- Print layout puts the recommendation and the price where a pencil can find them.
- Presenter voice is loud enough, stressed on the decision words, and looking at people when the ask arrives.
- A question can build rapport if it is answerable in the room and if you return to the point.
- Materials stay small: one page, a timer, and a chair far enough away to test the volume.

Key terms

print layout

The heading, type, and table arranged so a reader can find the recommendation and the price.

presenter voice

Volume, stress, and eye contact chosen so the people in the room can follow the point.

Questions and return

- The heading is a claim in short form.
- The table has two cells that matter: what is being bought, and what it costs.
- If the back row can repeat eighty-six, the volume reached the whole room.
- After hands go up, the next sentence is the recommendation.

Two minutes with the table in hand

- Page: heading Thursday late bus, black type, table with one loop and $86, margin for a note.
- First words: one sentence about sitting on the bench with a practicum binder, then the question about placements that outlast the bus.
- Middle: eyes down only to tap the table. Stress on Thursday and eighty-six. Voice reaches the back chair.
- Close: fund the loop, with the supervised wait if the budget is closed. Sit down.

Forty seconds on the drill

- Eighteen of twenty-two students were outside by the bell. The page is a half sheet for the office.
- Plan the layout in one sentence, the stressed number, and one question you could ask the class.
- Keep it under forty seconds. The alarm gets one sentence, then the request.

Review

- Cover the bus talk and the drill plan.
- You have thirty seconds to tell the greenhouse lead that eight leaves were yellow and the tray tipped.
- Say how the note should look, which words you would stress, and one gesture that would blame her and hide the tray.